



## Weddings at Lutherlyn

Thank you for expressing interest in Lutherlyn for your wedding. Lutherlyn hopes to provide a pleasant experience for you and your guests during your special day. Below you will find the services provided to you as part of your reservation as well as a number of policies regarding weddings at Lutherlyn.

Wedding Venues		
The Amphitheater	Chapel Hill	Baker Chapel
		
Seats 300 people Electricity \$500	Seats 250 people No electricity \$400	Seats 225 people Electricity, AC, Heat \$1000
Your reservation includes 1 cabin (can be divided into 2 rooms) to get ready on the day of the wedding along with Dogwood Pavilion or Rice Hall to serve as a rain space (depending on availability). If you wish to use Baker Chapel as your rain location, it is \$1200 for both the outdoor location and Baker Chapel, if available (non-refundable, whether it is used or not). Access to the Venue is from 4pm Friday to noon on Sunday.*		
<b>Wedding Policies:</b> <ul style="list-style-type: none"> <li>We are happy to have couples get married at Lutherlyn but please know that we are just the ceremony location; we are not primarily a wedding venue, and we do not provide staff or services for weddings. Lutherlyn is an Outdoor Ministry, and our primary focus is our core areas of ministry.</li> <li>Lutherlyn will provide one tour of the wedding venue; any additional tours will be self-guided. Appointments must be made for all tours (including self-guided).</li> <li>We do not provide decorations, signs, ladders, sound systems, instruments, shuttles, staff, an officiant, or tools. Please expect to arrange for these on your own. Lutherlyn will have directional signs from the parking lot to the wedding location.</li> <li>It is the responsibility of the wedding party to set up and clean up the venue within the rental time.</li> <li>If the wedding is moved indoors due to rain, it is the wedding party's responsibility to set up chairs.</li> <li>The provided cabin is for getting ready on the day of the wedding and for the wedding party to leave belongings during the ceremony. The cabin is not for lodging.</li> <li>The Dining Hall Lobby has bathrooms that are available for wedding guests.</li> <li>Please do not staple, nail, duct tape, or tack anything to Lutherlyn's signage, benches, or structures.</li> <li>There is limited handicapped parking close to each venue and more parking a short walk away.</li> <li>Throwing rice is hazardous to wildlife; please throw only birdseed, bubbles, or flower petals.</li> <li>Candles are not permitted on the carpet in Baker Chapel (this restriction includes candles in jars). Candles can only be used on the altar and stage in Baker Chapel.</li> <li>There is no alcohol permitted at Lutherlyn other than communion wine at worship.</li> <li>Payment is due at signing of contract.</li> <li>50% of the payment is refundable for cancellations made at least 6 months prior to the wedding. Cancellations within 6 months receive no refund for the wedding and/or reception venues. If an outdoor wedding is moved to an off-site indoor location due to rain, 100% of the wedding venue fee will be refunded.</li> </ul>		

I have read and understand these Wedding Policies. I will be the contact person for this wedding and the only one to communicate with Lutherlyn regarding this wedding.

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Wedding Date: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

\*This applies only to Weddings that do not fall during Lutherlyn's Summer Camp season. Weddings during Summer Camp will be able to access the Amphitheater for rehearsal and decorating at 5:30 on Friday evening. Summer Weddings will have the Fireside Room in the Dining Hall for getting ready, not a cabin.