

# LUTHERLYN

## POLICIES, INSTRUCTIONS, AND GENERAL RULES FOR WEDDING CEREMONIES

### **PRIOR TO ARRIVAL:**

A signed contract and payment must be returned to Lutherlyn within one month of reserving the facility.

### **ARRIVAL AND DEPARTURE:**

Upon arrival, the primary contact person should check in at the camp office.

Parking is permitted in designated parking areas only. All vehicles must be parked in the main parking lot or parking area designated by Lutherlyn for the wedding. Please do not drive on the grass or on walking paths.

### **DURING YOUR STAY:**

Guests are not permitted to bring or use firearms, air rifles, archery equipment, martial arts equipment, sling shots, weapons of any kind, gasoline in containers, flammable liquids, explosives, poisons, or power tools on the camp premises at any time without the express *written* consent of the camp administration.

All Lutherlyn buildings and the Dining Hall porch are designated non-smoking areas. Smoking is permitted in the designated smoking area in the parking lot and next to the Fireside Room side of the Dining Hall. Cigarette butts are litter, please ensure that they are “out” and dispose of them in trash or designated receptacles.

Beds, mattresses, and furniture must not be moved in the cabins.

Intentional damage of facilities is unjustifiable and is not tolerated. The minimum penalty for defacing walls, doors, furnishings, etc. by drawing, scratching, carving, etc. is \$25.00. Graffiti is \$25.00 per letter. Please warn your group about the careless use of markers, shaving cream, silly string, nails, staples, duct tape, etc. Each of these causes damage.

Please use the trash and recycling bins located on the grounds as this helps keep your environment clean and beautiful.

For the health and safety of our guests and our wildlife, pets are not permitted at Lutherlyn other than service animals as required to be accommodated pursuant to the Americans with Disabilities Act.

Persons discovered using, possessing, or who appear to be under the influence of illegal drugs will be reported to local authorities and asked to leave the grounds.

Alcohol is not permitted on camp. It is the responsibility of the wedding party to notify their guests of this policy.

Riding in or on vehicles not intended for passenger transport (including pickup beds) is prohibited at Lutherlyn.

Swimming and boating is permitted only by reservation. Groups are not permitted inside the fenced in area of the lake or pool.

**I have read the above policies and will make certain that all members of my group are informed of them and agree to abide by them.**

Name of Wedding: \_\_\_\_\_ Wedding Date: \_\_\_\_\_

Signed by: \_\_\_\_\_ Printed Name: \_\_\_\_\_

**Please return this with your contract. Thank you!**